

Womens Health

Regular smear tests and breast examinations can detect changes in these organs before cancer develops resulting in greatly simplified and more effective treatment. All women up to the age of 70 who have been sexually active at any stage should have a smear test. Similarly all women over 50 years of age, or earlier with a family history of breast cancer, should have mammography arranged. All women should have regular breast examinations.

Mens Health

All men over the age of 50 should consider a prostate examination to check for early changes of cancer. Anyone with a family history of bowel cancer should have a screening test arranged.

IMMUNISATION

All the usual infant and school vaccinations can be provided, free of charge, at the surgery. The details will be forwarded to the appropriate authorities so school certificates can be issued. Note that regular immunisations are still required after school age, as well as specific vaccinations for certain high risk groups (eg. flu and Hepatitis B). Please inquire regarding these if you are unsure of your status.

Most travel vaccinations, including Yellow Fever, can be administered at the clinic (a small number of the commoner vaccines are available from the surgery for nominal cost). Please inquire at least six weeks prior to your planned departure date regarding requirements for vaccination and other travel advice.

FAMILY PLANNING

General contraceptive advice and services including the contraceptive pill or injection, and implants are available at the clinic.

MATERNITY CARE

Our doctors are no longer involved in providing full obstetric services. However, they are happy to refer to local specialist obstetricians or major maternity hospitals. Shared care can be provided with a number of the larger maternity hospitals.

CHILDREN

A small play area is provided for children in a section of the waiting room.

MEDICAL EXAMINATIONS AND REPORTS

Medical examinations for employment, insurance, legal or sporting requirements are performed at the clinic. These must be booked in advance, and the receptionist notified as

to the type required at the time of booking as extra time is required. These items cannot be bulk billed. If booking an aviation medical please leave details as to the class required and age (you should bring identification and sunglasses).

MINOR SURGICAL PROCEDURES

Removal of skin cancers or other spots, warts, removal/replacement of plasters, dressings, stitching of lacerations and other minor procedures can be performed at the surgery. These can be treated by excision or freezing as appropriate. All equipment used has been autoclaved, or is single use only for your protection.

INVESTIGATIONS

Various blood, urine or other test can be arranged and taken at the rooms. Please note that some tests require special preparations and this should be checked beforehand. Pregnancy tests and diabetes tests can be performed on the spot. ECG's can also be performed in the rooms. Results can usually be obtained by phoning reception 48 hours later, unless otherwise indicated.

Nov 2019

Williamstown General Practitioners Group P/L

Address: Suite 2, 81 Ferguson St,
Williamstown, 3016

Located: Cnr. of Ferguson St and Electra St
beside the Williamstown
Pharmacy.
*(Note while we are located in Electra St,
the street address is Ferguson St)*

Phone: (03) 9397 7300
(03) 9397 1155

Facsimile: (03) 9397 3011

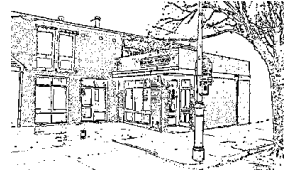
**Deputising
Service:** (03) 9429 5677

Web: <http://mydr.com.au/practice/williamstown-general-practice-group>

ABN: 27 006 916 098

Williamstown General Practitioners Group P/L

Dr M. HOSSEINI
Dr M. HAKIMZADEH
Dr J. FARROW



ABOUT THIS LEAFLET

The purpose of this leaflet is to give you all the information you require about the practice. If you have any comments on how the next edition could be improved we will be most interested to hear from you.

THE STAFF

THE DOCTORS

All doctors at this practice are fully vocationally registered, fulfilling the ongoing education and assessment activities that this entails.

Dr Maryam Hosseini

Dr Maryam is an enthusiastic GP, passionate about all aspects of general practice. She started her medical journey in Australia in 2012, initially working as an emergency doctor, but soon she realised that her heart is in general practice, where she can get to know her patients and their families and care for their health and wellbeing. Her special interests are Women's health, antenatal care, paediatrics, and mental health. Dr Maryam is a registered focused psychological strategies provider and she is always ready to get to know you and to listen to the challenges in your life.

Dr Masoud Hakimzadeh

Dr Masoud is a passionate and experienced GP, with over 10 years of experience in the field. He was a member of a surgical team in his home country, and at the same time he was practicing as a general practitioner. In 2011, he moved to the beautiful country of Australia where he focused on expanding his knowledge as a GP. He is interested in all aspects of general practice, from acute medical illnesses to chronic and challenging cases. He also has completed further training in skin care and diagnosis and management of skin cancers. Dr Masoud is an Injurnet provider and has a depth of knowledge and experience in management of work related injuries.

Dr. Jeff Farrow

Graduated from the Melbourne University with honours in 1977, training at the Austin and Heidelberg Repatriation Hospitals. In 1978, was attached to the Williamstown Hospital as a Resident Medical Officer. In 1979 started working with the clinic of Dr Harrison where he has remained involved since. He has served as a Visiting Medical Officer with the Williamstown Hospital. He holds Shared Obstetric Care appointments with the Royal Women's Hospital, Western Hospital (Sunshine) and the Mercy Maternity Hospital (East Melbourne and Werribee).

Special interest in occupational medicine, notably aviation medicine and related fields. He is a Designated Aviation Medical Examiner for the Commonwealth Aviation Safety Authority. Other interests include Public Health serving as an Immunisation Officer with the City of Hobson's Bay. Also holds an appointment as a Local Medical Officer for the Department of Veteran Affairs.

He is married with four children, living locally in Altona. Interests include gliding, cycling and computing.

THE PRACTICE STAFF

Receptionists **Practice Manager**
Anna S. Julie W.

Nursing Staff
Lil Z. - RN Lucy H. - RN

THE PRACTICE

FEE POLICY

Bulk billing is available for pensioners, Veterans Affairs cardholders and Centrelink Health Care Card holders. Other patients will be privately billed for surgery consultations. Most other procedures are bulk billed. There may be a charge for certain items such as vaccines or dressings. Other common fees are listed on the Schedule displayed in the waiting room.

We ask that any accounts be paid at the time of consultation, and for your convenience we accept all major credit cards. If you experience any difficulties, please feel free to discuss this with your doctor or our reception staff. Medicare rebates can usually be processed from the clinic.

OPENING HOURS

Monday to Friday - 8.30am - 1.00pm 2.00pm - 6.00pm
Saturday - 9.00am - 12.00 noon (No nurse)

APPOINTMENTS

We run an appointment system and patients should telephone the surgery to arrange an appointment. However, in cases of emergency patients will be seen immediately. The duration of a standard consultation is between ten and fifteen minutes, if you feel that your problem may take longer please advise reception at the time of making your appointment so that more time can be allocated. If no appointments are available patients will always be seen if necessary, however a longer than usual wait may be involved.

PHONE CALLS

Occasionally, simple matters may be able to dealt with over the phone, our staff will take your details and a brief message and the doctor will call you back at an appropriate time.

AFTER HOURS

After Hours consultations, home visits, can be made with our deputising service; the Australian Locum Medical Service. They can be contacted on 9429 5677.

OUT OF SURGERY VISITS

Visits to homes, nursing homes, or hospitals are available to patients who are local residents if they are too ill to attend the surgery. Please phone before 10am to arrange a home visit.

HOME VISITS

If it is impossible for you to attend the surgery because of severe illness or immobility, home visits can be arranged by telephoning the surgery. Please phone before 10am to arrange a home visit.

REPEAT PRESCRIPTIONS

As a general rule repeat prescriptions are issued as part of a normal consultation. If you have a chronic medical condition requiring medication, we recommend you see the doctor at regular intervals for check ups. Repeat prescriptions may be provided, if appropriate, by your doctor on a brief consultation basis between scheduled appointments. Because of the time involved this service cannot be used for authority prescriptions.

FEEDBACK

We care about the quality of the service we provide, if you have any complaints or suggestions please discuss them with either the reception staff or your Doctor. If this does not resolve your problem you can raise the issue with the Health Services Commissioner; Phone (03) 8601 5200.

PRIVACY

This practice is committed to providing comprehensive General Practice care to all individuals and families in this community. We protect your privacy and treat all patient information including health and financial details as private and confidential. We have developed and documented a privacy policy according to current privacy laws.

If an individual believes their complaint has not been appropriately handled by the Practice, they should contact the Office of the Federal Privacy Commissioner, Privacy Hotline 1300 363 992 (local call charge) or via www.privacy.gov.au

SERVICES PROVIDED

GENERAL MEDICAL SERVICES

The surgery provides the full range of family medical services including advice regarding disease and injury prevention, diagnosis and treatment, occupational medicine (including WorkCare), children's and women's health, sports medicine, geriatric and terminal care.

The surgery operates on an appointment basis and these should be made wherever possible. Urgent cases will be seen without appointment. Outside of surgery hours, phone the clinic for the number to contact the doctor on duty or our deputising service.

Home visits can be provided if required for medical reasons. Requests must be made before 10am.

HEALTH ASSESSMENT AND PREVENTATIVE MEDICINE SERVICES

There are a number of health conditions which if detected and treated early can prevent complications. These commonly include elevated blood pressure, blood cholesterol, blood sugar and osteoporosis. These can be detected by regular assessment, and advice given regarding treatment.

Smoking and obesity are both risk factors in the development of a number of health problems. Help to cease smoking can be given in the form of counselling, nicotine replacement patches and gums, other medications and referral to ancillary services. Similarly obesity can be helped with advice regarding diet and lifestyle, dietitian referral and occasionally medication.